

**St. Ignatius Church - San Francisco  
Worship Committee Minutes  
January 11, 2006**

**Attending**

Stephen St. Marie (chair), Kevin Boden, Phyllis Bonacore, Rose Casserly, Kerry Daly, Diane Del Chiaro, Michelle Ríos (secretary), Nick Rocchio, Vicky Siu, Don Crean (staff)

**Ordinary Business**

- The opening prayer was led by Don Crean.
- The next meeting will be held on **February 8, 6:00-7:30 pm**. Rose Casserly will lead the opening prayer and Phyllis Bonacore will bring snacks.
- Minutes from the November 2005 meeting were distributed, but approval is postponed until February's meeting to allow members time to review.

**Advent / Christmas Review**

- Distribution of the Advent prayer card was well received.
- Community greeting which began on the first Sunday in Advent has been working well, and is good for building community. Don will print up scripts for the cantors to keep in the sanctuary.
- Decorations were very good; we have a better organized system for storage thanks to Claire Marie. Not all appreciated the blue bulbs in the wreath (not a "Christmas" color), but most found the updated decorations beautiful.
- Music throughout was good; music at the Christmas services was much complimented. Kevin Boden will draft a letter of appreciation to the music directors and choir members; a short version may be published in the bulletin.

**Liturgical Ministers**

- We have some new ministers; they're being added to the schedule now.
- We still need additional altar servers and lectors for the 8:00am Mass.
- Kevin is working out a system for ongoing training of lectors; please forward any suggestions to him.
- Ongoing training for Eucharistic ministers is also needed: Easter retreat or another method to be determined.
- A choir retreat and/or additional vocal training may be funded from the bake sale receipts; music training options are being explored. We note that cantor training on the "new" sound system still needs to be scheduled.
- Substitutions: we need to remind our lectors, acolytes & Eucharistic ministers that they are responsible for finding their own substitutes. We may need to develop an alternate method of scheduling, and suggest that members interested in exploring options work with Don, Joan and Lindsay in a separate meeting.

**Reconciliation Services**

- We had about 40 people attend the first monthly service, which was also the Advent service; fewer than 10 attended the January monthly service.
- Don has done an excellent job in leading the first two services; we are looking to offer others an opportunity to lead these services.
- We need better advertisement: update bulletin and web site info, announce at services the week before as well as morning Masses on the first Sunday.
- Maria Boden has taken the lead in developing Reconciliation references and links for the parish web site; these can be forwarded directly to John Murphy to be uploaded.

### **Welcoming Committee**

- All giveaways to date have been well received (Advent card, Christmas candy canes, calendars); this effort really makes people feel welcomed and part of the parish. Suggestions for additional giveaways can be forwarded to Barbara St. Marie.
- We are starting a quarterly “Parish Life” newsletter to record significant events in the lives of our parishioners.

### **Sound Ministry**

- The sound ministry proposal has been approved and Kevin Boden will lead this effort.
- Recruitment for technical monitors will start in the Spring.
- Kevin is working to ensure we have all the manuals and sufficient training to utilize the full capabilities of the system.
- We requested that one goal be recording the Easter services, to provide feedback (CDs) to the musicians.

### **Projects**

Don reviewed some of the upcoming projects; Howard Case and the Major Projects committee are working with Fr. Gagan on the components and scheduling. Note that this list still needs final confirmation against available funds and priorities.

- Lighting system: working on a 10-year plan; first elements include improved lighting for the side aisles and Stations of the Cross; future phases may include the nave, side altars and sanctuary lighting. Covers and screens will also be added.
- Catwalk safety: hidden railings to increase safety at the catwalks have been designed; engineering and code reviews are underway. This is linked to the lighting project.
- Doors: we expect to replace the brass exterior doors at the Parker Ave entrance with bronze (greater durability)
- General upkeep items under consideration include fixing foundation leaks, exterior repainting, completing the resealing & releading of the stained glass windows
- Side aisles / chapels: suggestions have been developed for reuse of the spaces exposed by removal of the old confessionals, including contemplation space, an art gallery and an information kiosk. The Worship Committee will discuss these options at a future meeting.

### **2006 Meeting Schedule**

The Committee reviewed the scheduled meetings for this year, and agreed to cancel the April and July meetings. The confirmed schedule for this year is:

- January 11
- February 8
- March 8
- May 10
- June 14
- August 9
- October 11
- November 8
- December 13

The meeting adjourned at 8:00pm.