

## Minutes for Worship Commission Meeting 3/9/05

**Commission members present:** Stephen St. Marie (chair), Kevin Boden, Maria Boden, Rose Casserly (new), Hilary Paskowitz, Michelle Rios (acting secretary), Nick Rocchio, Victoria Siu, Don Crean (staff), Terry Jensen (staff)

### **Regular Business**

Nick Rocchio led opening prayer.

February minutes were adopted with one spelling correction.

Next meeting is rescheduled for **Monday, April 11** (same time: 6:30-8:00pm).

Vicky Siu will lead the opening prayer at the next meeting; the Bodens will provide light snacks.

### **Membership**

The Commission has suffered attrition of late. Those no longer able to serve include: Ofelia Alayeto, Barbara Bechelli, Barbara Berman, Will Krekel and Bill O'Neill. Current members Howard Case and Diane del Chiaro, while unable to attend the next few meetings, will return. New member Rose Casserly was welcomed.

The membership subcommittee (Steve and Kevin) are working on recruitment, based on a list provided by staff. Additional names are welcomed. It was suggested that the recruitment group explore adding a representative from the ushers. The Committee is interested in increasing the diversity of the group, to improve representation of the whole parish.

### **Holy Week & Easter Preparations**

There will be a bulletin insert noting all Holy Week services, starting this Sunday. Worship Commission members are providing assistance to Don Crean as noted.

#### Holy Thursday

RCIA members will have their feet washed at the altar; others will wash feet among the congregation. Representatives from the various parish groups still need to be contacted / assigned; we will also have one "open" station at the crossing, with John Cunningham serving. The parish will be invited to bring towels again this year. Maria Boden is helping Don to organize this service.

#### Good Friday

For the "Seven Last Words" service (12:00-2:00), the following will preach: Ellen Kelly, Fr. Gagan, Mary Catherine Murphy, Paul Murphy, Deacon John Cunningham, and Sr. Vicky Siu. Sonia Garramond will cantor with Tim Murphy.

Fr. Gagan will preside at the 2:00pm liturgy.

Stations of the Cross will be offered at 7:30pm. The Social Justice Committee is taking the lead on the service again this year; Melanie is also working on this service. Don is working to hire a cantor for the evening.

Hilary Paskowitz is helping Don with these services.

### Easter Vigil

Shorter refrain will be sung for baptisms, with a final full refrain of “Christ, Be Our Light.” There are concerns about candle drippings on the new carpet during the procession: Don will consult with Ray Frost about preventive measures. We will bring all the ministers up on the altar during the Eucharistic prayer; this was very effective last year. Kevin Boden and Vicky Siu are assisting Don with this service.

### Easter

Don has hired the brass musicians for the 9:30 and 11:00am masses, and is still working on a cantor and organist for the 8:00am mass.

### General

Lector training for Holy Week will take place on Mon, March 21 & Wed, March 23, 6:30-7:30pm both days, in the church.

Music rehearsals are scheduled for Mon, March 21 & Wed, March 23, 7:00-9:00pm both days. Melanie is finalizing the lists of Eucharistic ministers and lectors for these services.

### **Ministers**

Training for new Eucharistic ministers has taken place recently; about six new ministers attended. Training has also occurred for new acolytes, with 6-8 new youth acolytes and 2 adults participating. We also got four new lectors trained. Sunday afternoon training works well: Don provides training 3:30-4:30pm and these people serve at the 5:00pm mass immediately following.

We need to work on recruiting new ministers and retaining those already trained. Don provides about four trainings per year for each group: Eucharistic ministers, acolytes and lectors. Kevin assists with the lector training. The Worship Commission, after discussion, suggested the following:

- Mandatory update training should be required for **all** Eucharistic ministers, lectors and acolytes (in the near future, to establish the new system). A recommissioning ceremony should be held at mass for each group shortly thereafter.
- All ministers will have to recommit every 2-3 years.
- New training should include direction that the ministers at each mass go to the exits after mass as greeters. This should allow us to cover all the doors.
- All ministers should be reminded that they must find a substitute when they cannot serve as scheduled; this is **not** the responsibility of the coordinators.

A motion was passed that the Worship Commission members offer their services as needed to assist Don with the training efforts.

### **Flooring Report**

The installation of new flooring is proceeding well. The installation will be complete by Easter Sunday, and possibly sooner. We need to get carpet protection for use when the cherry picker is operating (placing seasonal decorations, etc.) We also need to get mudguards for the rainy season. The Commission thanked Nick for his leadership on this effort.

**Sound System Report**

The sound system is fully installed and operational. Some final tweaks will be needed after the new flooring is complete. The final punchlist is being completed, and final payment retained until the punchlist is done.

The assisted-listening devices work very well with the new sound system. We have four in operation, currently available through the reception desk at Xavier Hall. A motion was passed requesting that staff review publicizing the availability of these devices, and methods to improve their distribution. We also suggest evaluating the number of devices, and possible purchase of additional units, after an improved distribution is in place.

As previously requested, we are working on improving the sound outside of church for the Palm Sunday procession.

**Gregorian Chant**

A group interested in providing Gregorian chant for mass has previously us. Additional review is needed: staff will follow-up.

The meeting concluded with the Our Father and adjourned at 8:10pm.